# **CONTACTS:**

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## WHO ARE WE?

The Instituto para a Qualificação (IQ, IP-RAM) is a public body, endowed with legal personality, administrative and financial autonomy, and its own patrimony, created through Regional Legislative Decree 6/2016/M, of 8 February, and is under the supervision of the Regional Secretariat of Education.

#### **MISSION**

Our mission is to coordinate and execute regional policy in the fields of qualification, training and professional qualification, and the management of the European Social Fund (ESF) in the Autonomous Region of Madeira, within the scope of the powers attributed to it in these matters.

# **VISION**

Be recognized as a strategic organization for the Autonomous Region of Madeira development, in all facets of the IQ, IP-RAM services.

#### **VALUES**

- Competence

- Rigor

- Impartiality

- Transparency

## **OUR POLICY ON QUALITY**

Provide excellent service to all interested parties, in a responsible, transparent, rational and efficient manner.

#### WHAT DO WE DO?

Responsibilities of the Instituto para a Qualificação, IP-RAM (IQ, IP-RAM) as:

## **REGULATORY ENTITY:**

- Promote and implement systems for auditing and validating the quality of vocational training and ensure its representation on teams for the follow-up and technical-pedagogical evaluation of vocational training actions;
- Collaborate with the Regional Directorate of Education (DRE) on vocational, informational and school guidance activities
- In conjunction with the DRE, manage and authorise the training offer in education and initial training in the Region;
- Represent regional interests in accordance with the inherent powers of IQ, IP-RAM, specifically in matters of qualification, training and professional certification and the European Social Fund (ESF);
- Coordinate and execute policy on qualification, training and professional certification and draw up the corresponding legislation;
- Gather, analyse and provide information on qualification needs and promote their discussion in order to define priorities for intervention in this sector;

- Authorise and monitor the operation of initial pedagogical training courses and the access to professional certification in the area of education and training;
- Define and guide policies related to the system of recognition, validation and certification of skills in the Region;
- Ensure the implementation and development of the National Qualifications System in the Region, within the scope of its powers;
- Manage and authorise the operation of apprenticeship courses in the Region;
- Collaborate with the competent entities, within the scope of the Social Integration Income (RSI);

#### AS CERTIFICATION ENTITY:

- Promote and develop the certification of training entities based in the Region, under the terms of the applicable norms and regulations;
- Promote and develop the access to and exercise of professions or professional activities in the Region, specifically ensuring their correspondence with the National Qualifications System;

# AS A PROMOTING ENTITY OF THE VOCATIONAL TRAINING CENTRE AND DR. FRANCISCO FERNANDES VOCATIONAL SCHOOL:

- Plan, promote and carry out training actions within the scope of various modalities of vocational training;
- Participate in and promote the exchange of forms of cooperation and collaboration, as well as other types of relations with other regional, national and international entities in matters within its powers;
- Organise and promote the participation of the Region in national, European and world skills competitions;
- Contribute to the development of exchanges and mechanisms for cooperation at the national and European levels, and mobility between systems of learning and vocational training for youth and adults;
- Define methodologies and standards of certification, evaluation and technical-pedagogical validation of training systems in an on-going, systematic and global manner;

# AS A PROMOTING ENTITY OF A "CENTRO QUALIFICA" (QUALIFICATION CENTRE):

 Promote and develop processes for the recognition, validation and certification of skills at school and at the professional level, within its field of activity;

# AS AN INTERMEDIARY BODY FOR MADEIRA 14-20 PROGRAM:

- Disseminate the possibilities for ESF financing;
- Guarantee the management of ESF affairs, within the powers attributed in these matters.